

**ANNOUNCEMENT FOR THE ENTRY KNOWLEDGE TEST OF THE SCHOOL OF
ECONOMICS AND MANAGEMENT VALID FOR FIRST-LEVEL DEGREE COURSE
Academic Year 2023/2024**

ART. 1 ENTRY TEST TO VERIFY THE STUDENT'S PRIOR KNOWLEDGE

a) The **entry test of knowledge** is **mandatory** for all students and can also be taken after enrolment. Specifically:

- i. **Failure to take** the test does **not allow** you to book **any exams**.
- ii. **Successful** completion of the test gives you **access to booking all exams in your curriculum**.
- iii. **Failure to pass** the test entails the attribution of **Additional Educational Obligations (OFA)**, with limitations on exam bookings: until you fulfill these gaps you will be able to take only the exams of the first semester of the first year.

b1) The test for those who intend to enroll in the three-year degree course taught in Italian of the School of Economics and Management of the University of Florence (***Economia Aziendale - Economia e commercio - Sviluppo sostenibile, cooperazione e gestione dei conflitti - Statistica***) is the **TOLC-E** provided by CISIA - Consorzio Interuniversitario Sistemi Integrati per l'Accesso (www.cisiaonline.it).

b2) The test for those who intend to enroll in the three-year degree course taught in English of the School of Economics and Management of the University of Florence ***Sustainable Business For Societal Challenges*** is ONLY the **English TOLC-E Test** provided by CISIA - Consorzio Interuniversitario Sistemi Integrati per l'Accesso (www.cisiaonline.it).

c) It is possible to take the test at any time during the year, even starting in the fourth year of high school, and at any CISIA consortium site.

ART. 2 FAILURE TO TAKE AND PASS THE TEST (OFA)

If you do not pass the test you will be assigned a number of OFAs, which are knowledge gaps to be fulfilled. Until you fulfill these gaps you will be able to take only the exams of the first semester of the first year.

The **Fulfilment of OFAs** takes place by attending CISIA MOOC (Massive Open Online Courses) Basic Mathematics and by passing the CISIA placement test (PPS).

If you do not pass the placement test (PPS), you have to fulfil OFAs by passing the test TOLC-E at a later date.

ART. 3 TEST CHARACTERISTICS AND OUTCOME

a) The TOLC-E and the English TOLC-E consist of 36 **questions** in three sections, as detailed below:

SECTIONS	NUMBER OF QUESTIONS	TIME ALLOTTED
LOGIC	13 QUESTIONS	30 MINUTES
READING COMPREHENSION	10 QUESTIONS	30 MINUTES
MATHEMATICS	13 QUESTIONS	30 MINUTES
TOTAL	36 QUESTIONS	90 MINUTES

Moreover, the TOLC-E has a section of English comprehension consisting of 30 questions, lasting 15 minutes, which result is not considered in the final score.

b) The final score, valid to calculate the result of the test for the School of Economics and Management of the University of Florence, is assigned on the basis of the answers to the

questions of the three sections. The result of the fourth section of English comprehension in TOLC-E is not considered in the final score but it may be useful to evaluate your English level or to enter other universities.

c) The following scores are assigned to each questions:

- correct answer: **+1**
- wrong answer: **-0.25**
- not given answer: **0**

d) If you do not achieve a score equal to or greater than 11 points you will be assigned OFAs (art. 2).

ART. 4 REGISTERING AND TAKING THE TEST

- a) To take the test it is necessary to register by going to the page <https://u.garr.it/EZ9OY> for TOLC-E or to the page <https://u.garr.it/eDSNA> for English TOLC-E, within the deadlines indicated for each session. The time of the test and the location are automatically assigned, in progressive order of filling of the classrooms, according to the registration procedure set out by CISIA and described on the website above.
- b) Participation in the test entails the payment of a contribution of € 30 to be made through the online procedure prepared by CISIA.
- c) Candidates may choose to take the test at the School of Economics and Management starting in March 2023 according to the calendar published on the page <https://www.economia.unifi.it/vp-222-prova-di-verifica-delle-conoscenze-di-ingresso-test-di-autovalutazione.html> or at one of the CISIA member universities according to the calendar published on the consortium's website (www.cisiaonline.it).
- d) To take exams in the winter session (December, January, and February), you must take the test by November.
- e) The outcome of the test can be viewed in the CISIA test restricted area.
- f) The outcome of the test is recorded in the enrolled student's career in the first useful period among the following three: at the end of November, at the end of May, at the end of July.

ART. 5 REQUEST FOR AIDS AND COMPENSATORY MEASURES

Candidates who are recognized as having a disability, according to Law n. 104/1992, and subsequent amendments and additions, and who need specific supports during the test, are invited to report the specific needs during their online registration (on the CISIA platform), providing appropriate documentation certifying their disability. Candidates with dyslexia, certified according to Law n. 170/2010, are granted an additional time equal to 30% more than that defined for the test, while additional aids indicated in the certification will be subject to prior evaluation and authorization by CISIA and the office Unifi include <https://www.unifi.it/vp-12229-unifi-include.html>.

ART. 6 EXEMPTION FROM THE TEST

- a) Those who have applied to transfer from another University course or from another University to a program of the School of Economics and Management and who have been awarded a number of CFUs equal to or greater than 18 are exempt from the entry test.
- b) Those who are already in possession of an Italian university qualification (any order and type of degree) are also exempt by asking the exemption on the google form published at the page <https://www.economia.unifi.it/p493.html>.

ART. 7 FINAL PROVISIONS

- a) Personal data related to this proceeding are collected and processed for the University's institutional purposes in accordance with General Data Protection Regulation No. 2016/679.

Candidates are invited to read the relevant information available on this page <https://www.unifi.it/p11360.html>. For anything not expressly provided for in this notice, please refer to the relevant legislation in force.

b) For any further information candidates can contact the School of Economics and Management or write to: scuola@economia.unifi.it

c) Pursuant to Law n. 241/1990, the person in charge of the Procedure is Dr. Alessandro Salvadori (School of Economics and Management).

d) This notice is published on the University website <https://www.unifi.it/> and on the page of the School of Economics and Management <https://www.economia.unifi.it/>.

Florence, February 22nd, 2023

The President of the School of Economics and Management
Prof. Andrea Paci

Firmato digitalmente da:
ANDREA EUGENIO SETTIMO PACI
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Firmato il: 22-02-2023 10:31:35
Seriale certificato: 1505128
Valido dal 05-01-2022 al 05-01-2025